

Creating a Team in New GotSport Program & Registering in Cedar Hill Competitive Home Association

Teams Associated to a Club - You will need to contact your Club Administrator and make sure your team account is ready to go so you can register into needed events...ie, Home Association, League & Tournaments.

Login to https://system.gotsport.com/event_regs/98b139a98e with the email address & new password that was sent from your club Admin.

New Team – Never had a GotSoccer or GotSport Team Account

Login to https://system.gotsport.com/event_regs/98b139a98e

Click on Create an Account & Follow Instructions

Independent Teams – Teams that do not belong to a Club

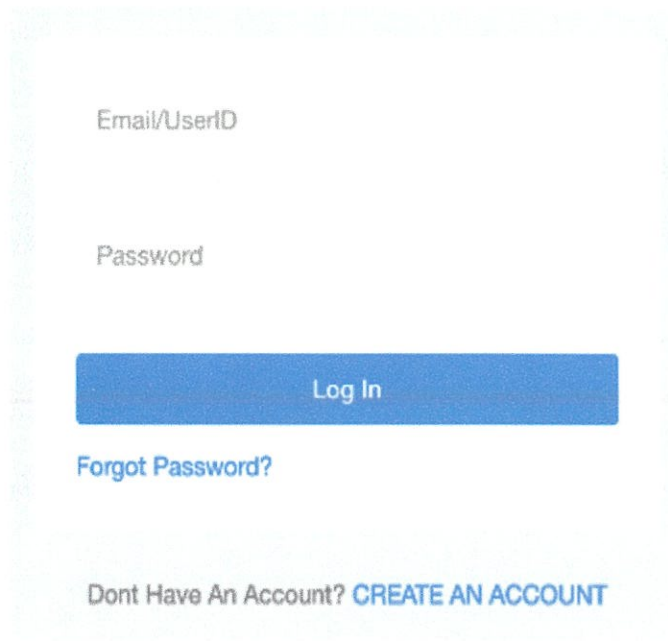
Follow Instructions Below

Login to https://system.gotsport.com/event_regs/98b139a98e

- Enter your account email and password
- Click "Log In." If this is your first-time logging in GotSport
- Or you have a GotSport Login & cannot remember your password
- Click on "[Forgot Password](#)"
- Enter your email to have your login credentials sent to you

If your email is not recognized by the system, please reach out to registrar for help with a user account.

Step 1



The screenshot shows a login form with the following elements:

- Input field for "Email/UserID"
- Input field for "Password"
- A blue "Log In" button
- A link for "Forgot Password?"
- A link for "Dont Have An Account? CREATE AN ACCOUNT"

- Profile: Update information on profile and Click Save at the bottom left

Step 2

Dashboard Account Reporting Team Management Team Scheduling Program Registrations Forms

Account Profile Themes Media Links

Roles Tickets Emergency Info Family Documents Billing

Photo No file selected Avatar No file selected

First Name Middle Name Last Name Suffix

Jeremy White

Preferred First Name Email/UserID Contact Email

gina53080@gmail.com

Gender DOB

Male June 19 1978

Preferred Date Format Preferred Language

mm/dd/yyyy English (US) (English (US))

Graduation Year

Password


Leave blank if you dont want to change it

- Click on Team Management and Click on your Team Name

Step 3

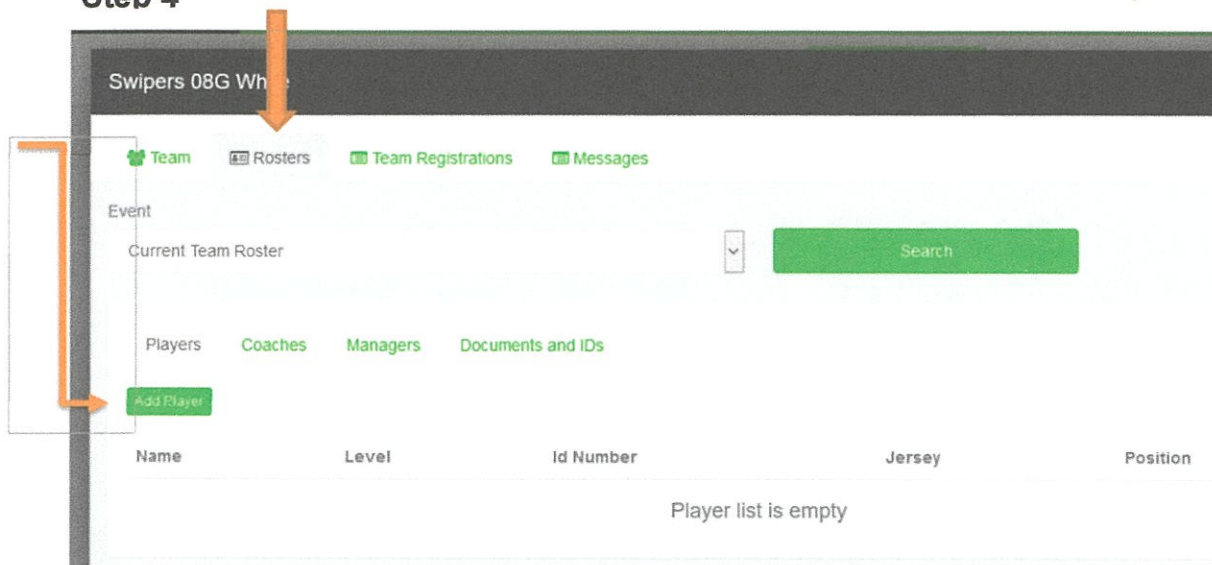
Dashboard Account Reporting Team Management Team Scheduling Program Registrations Forms

Teams Registrations Matches

Name	Coach	Level	Age	Gender
 Swipers 08G	White, Jeremy		013	Female

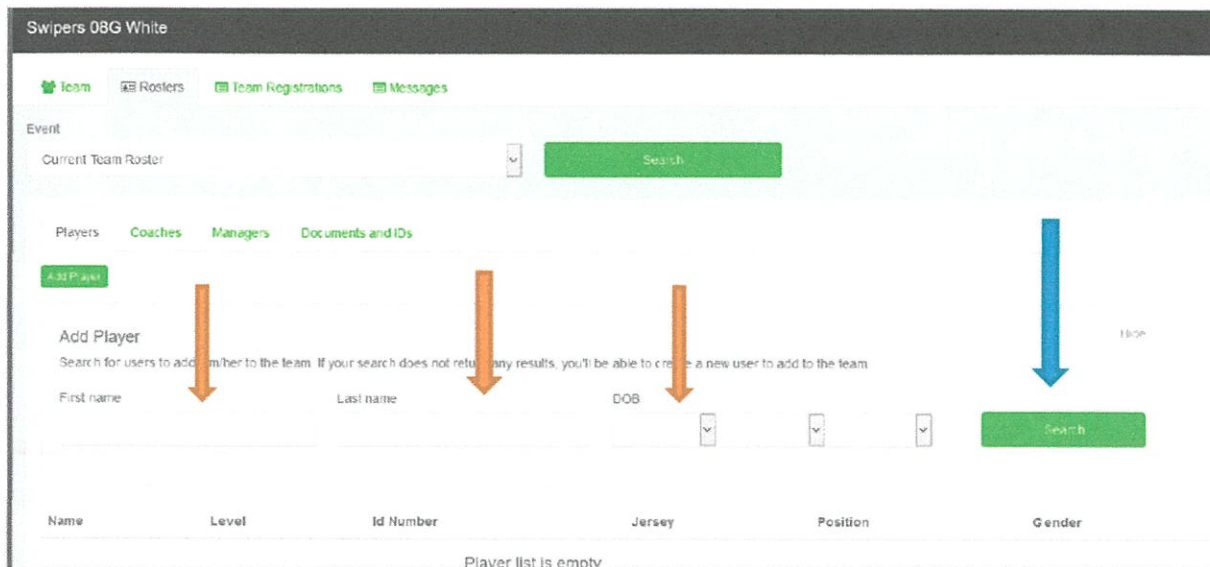
- Click on the Rosters Tab and Click Add Player

Step 4



- The system will first try and find the player you are trying to add, so you will need to enter
- **First Name, Last Name, DOB and Click Search**

Step 5



Then you will be able to enter the Players Information.

- First Name & Last Name
- DOB
- Gender
- Contact Email
- Phone and Mobile
- Address, City, St, Zip

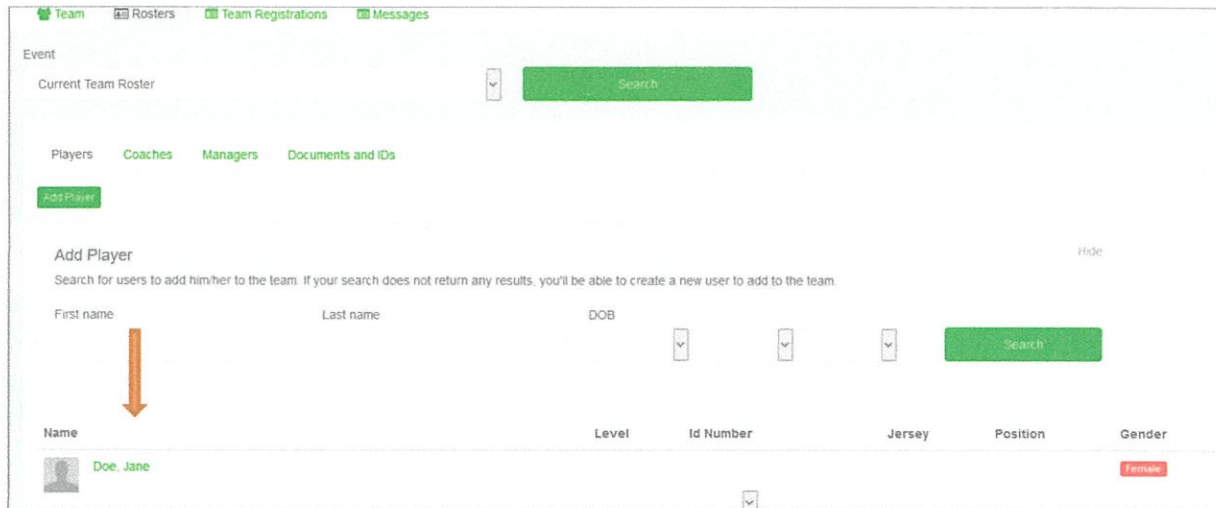
When finish Click Create @ bottom left corner

Step 6

The screenshot shows a web application interface for managing a team roster. At the top, there are navigation tabs: Team, Rosters, Team Registrations, and Messages. Below this, there's a section for 'Event' with a dropdown menu set to 'Current Team Roster' and a green 'Search' button. Underneath, there are tabs for 'Players', 'Coaches', 'Managers', and 'Documents and IDs', with a green 'Add Player' button. The main content area is titled 'Add Player' and includes a search instruction: 'Search for users to add him/her to the team. If your search does not return any results, you'll be able to create a new user to add to the team.' Below this is a search form with fields for 'First name' (Jane), 'Last name' (Doe), and 'DOB' (January 1, 2008), followed by a green 'Search' button. The 'Search Results' section shows a message: 'No users were found. Complete the form to create a new user and add him/her to the team.' Below this is a form for creating a new user with fields for 'First Name*' (Jane), 'Last Name*' (Doe), 'DOB' (January 1, 2008), 'Gender' (Select One...), 'Contact Email', 'Role Name' (Player), 'Time Zone Name' (Eastern Time (US & Canada)), 'Preferred Language' (English (US) (English (US))), 'Phone number', and 'Mobile Phone Number'. At the bottom, there's a 'User Account' section with a note: 'Leave these fields blank if you do not know this player's email address or do not wish to create an account that the player can use to log in.' It has fields for 'Email/usedID' and 'Password'. A large orange arrow points down to a green 'Create' button at the bottom left corner.

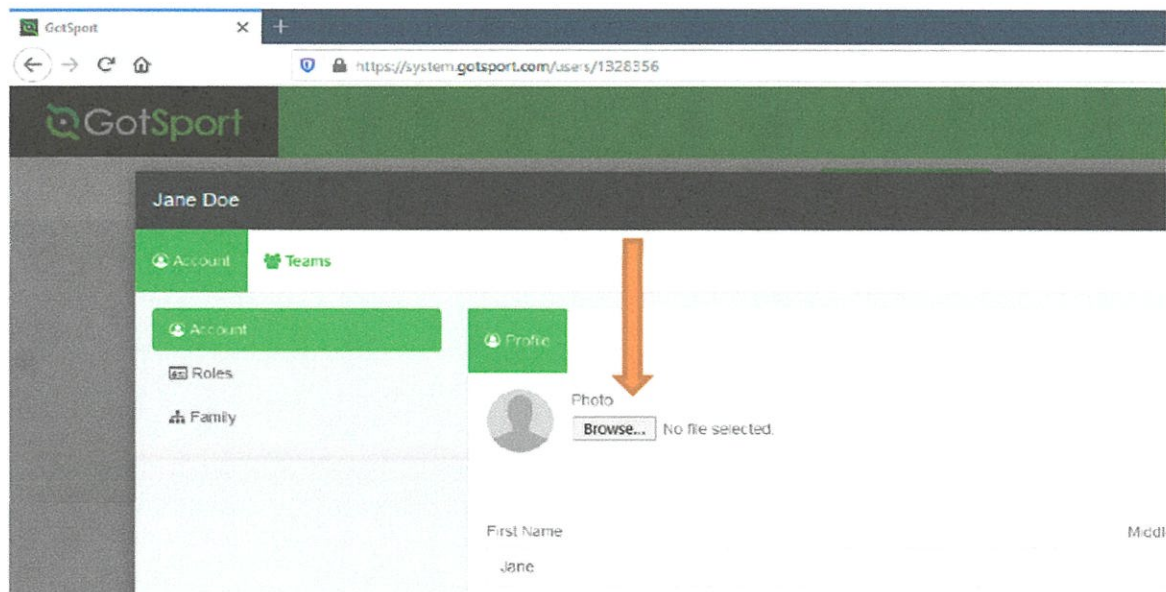
- Continue to click Add Player each time to get players on your primary list.
- The player you just added will appear at the bottom on the screen.
- To add a profile picture, Click on the Player's Name:

Step 7



- Click on Browse and Upload their Picture:

Step 8



Your team account is now created